

Payroll Services

When it comes to paying employees, laws and the IRS have made the payroll function a time consuming nightmare for the small business owner. Furthermore, it's critical to your employees that payroll is on time and accurate. While many errors are "forgivable," payroll must be perfect.

Small business owners spend an average of eight hours a month performing payroll functions. That's 12 full days a year that could be spent generating sales, prospecting new business opportunities, improving products or services, or servicing customers.

We offer payroll solutions that meet your business's needs and enable you to spend time doing what you do best--running your company.

Outsourcing is Cost Effective

Use your staff more efficiently by letting us handle payroll and the associated legal details. Reduce overhead by removing the need to hire specialized employees.

Save Time

Our payroll service eliminates the burden of customizing, updating and maintaining your own payroll system--no more data entry, no more researching updates or new laws, no more worries.

Worry Free Payroll Tax Filing

Eliminate the risks of calculating and filing your own payroll taxes by having our professionals do it for you. Federal, state and local payroll tax laws are frequently changing and becoming more complex. How much time do you want to spend learning all the rules and keeping your information up to date?

You Can Focus On Core Competencies

Our professional staff allows you to focus on the core competencies of your business. We are accounting professionals--you get the experts working for you and with you.

It's Fast.

In most cases we can process and deliver your payroll THE SAME DAY we receive the data. There are no delays, no "paid through last week," and no employee hassles.

Comprehensive Reports

You get a wide variety of user-friendly and accurate payroll reports. For a nominal fee, we will include union reports, certified payroll, workers' compensation reports and much more.



Custom Solutions for your Business

We know that when it comes to payroll service - no one size fits all. That's why we offer the following custom payroll processing options.

Comprehensive Payroll Services

Our Comprehensive Payroll Service takes care of all payroll processing for you. You get...

- Your payroll checks prepared and printed on-time, every-time.
- All of your payroll checks are laser printed on "blank" check stock to ensure maximum security and meet the micro encoding standards as set forth by the Federal Reserve System.
- Worry Free IRS and State tax reporting as well as EFTPS tax deposits.
- User friendly, and easy to understand monthly, quarterly, and annual payroll tax reports, including W-2, W-3 and 1099 forms.
- Detailed reports on your employee's vacation, sick days, and personal days accruals.
- Creation and filing of the required new hire reports
- Your payroll records maintained in "tip-top" shape.

After-the-Fact-Payroll Services

We will take your manually-prepared payroll records and other payroll information and post this information to our data files, so you get...

- Worry Free IRS and State tax reporting as well as EFTPS tax deposits.
- User friendly, and easy to understand monthly, quarterly, and annual payroll tax reports, including W-2, W-3 and 1099 forms.
- Detailed reports on your employee's vacation, sick days, and personal days accruals.
- Creation and filing of the required new hire reports
- Your payroll records maintained in tip top shape.

How much do we charge?

In order to give you an accurate price for our payroll services we need to know a little more about your business and what services you're interested in. Our prices are very affordable.

Consulting on Key Payroll Issues

One of the most common issues entrepreneurs face is "How much should I pay myself?" The IRS is now aggressively reviewing this issue. The basic answer is "pay what a reasonable person, doing the job you are doing, would be paid – given the financial condition of the company". Huh? We'll help answer that question, and keep you in compliance with "reasonable compensation" statutes.

Payroll Tax Problems

The IRS views failing to pay payroll taxes as the cardinal sin of tax delinquency because a large portion of the payroll taxes are your employees' withholdings. Not paying your company's payroll taxes is tantamount to stealing your employees' money in the eyes of the IRS.

As a result, penalties for failing to pay your payroll taxes and filing your payroll tax returns on time are much more severe than other types of penalties. They can drastically multiply the amount you owe in a very short time. In addition, owners or anyone who materially participates in the payroll process can be personally liable for the payment of payroll taxes.

If you are behind on paying payroll taxes for your company, WATCH OUT!!! The IRS is extremely aggressive pursuing collection of this type of tax. They have the ability to seize your business assets, close down your business, sell your assets at

auction, and put you out of business than allow you to continue amassing additional payroll tax liabilities.

Payroll Tax Audit Support

If you are behind on your payroll taxes, DO NOT meet with the IRS on your own. How you answer their initial questions can determine whether you stay in business or not. It is critical you hire a professional representative who knows how the IRS operates.

Take Your Payroll Management to The Next Level

If you're ready to take your tax savings to the next level, then give us a call. We know the strategies needed to reduce your tax burden.

You can reach our offices at the following phone numbers:

Zionsville: (317) 873-0600

Frankfort: (765) 654-6701

We look forward to working with you.